



St. Croix Chippewa Housing Authority
4456 State Road 70
Webster WI 54893

REQUEST FOR PROPOSALS

OWNER: St. Croix Chippewa Housing Authority
4456 State Road 70
Webster, WI 54893

DATE ISSUED: July 28, 2026

DUE DATE: August 28, 2026

PROJECT: Tree removal – cut and drop tree from structure. Remove and replace sheathing – plywood – ½ “ CDX 96.00SF Remove laminated – comp shingle rfg. – w-/felt 1.40 SQ. Remove laminated – comp. shingle rfg. W- w/felt 1.67 SQ. Replace ice and water barrier.60.00 SF Replace roofing felt – 30 lb. 0.80 SQ. Remove and replace Drip edge 26.00 LF, Remove and replace Fascia – metal – 6” 16.00 LF. Remove and replace Siding – vinyl 96.00 SF. **Interior Bedroom 1**, Floor protection – plastic and tape – 10 mil 107.22 SF. Remove and replace Batt insulation -10”- R30 - paper / foil faced 5.00 SF. Mask and prep for paint – paint, paper, tape (per IF) 45.17 LF. Mask wall for popcorn overspray. Drywall patch / small repair, ready for paint 2.00 EA. Paint the walls - two coats 374.28 SF. Remove and replace 5/8” drywall – hung, taped, ready for texture 32.00 SF. Tape joint for new to new existing drywall – per LF 12.00 LF. Remove Acoustic ceiling (popcorn) texture 75.22 SF. Seal the ceiling w/PVA primer – one coat 107.22 SF. Apply Acoustic ceiling (popcorn) texture 107.22 SF. Final cleaning – construction – residential 107.22 SF. Haul away all debris.

TO: Qualified Contractors

THIS IS NOT A CONTRACT NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Project Description:

The St. Croix Chippewa Housing Authority will be accepting proposals for Scope of work from the storm damage at 611 225th Ave. Luck, WI 54853.

General Information:

Please contact George Reynolds via email at georger@stcroixojibwe-nsn.gov or by phone at (715) 349-2195 Ext. 5192 for a complete bid package or questions. Proposals must be submitted by **August 28, 2026 at 3:00 PM.**

Scope of Work:



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Tree removal – cut and drop tree from structure. Remove and replace sheathing – plywood – ½ “ CDX 96.00SF
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– residential 107.22 SF. Haul away all debris.

Vendor Certification

We agree to furnish and deliver any and all of the deliverables and services named in the attached Request for Proposal (RFP).

It is understood and agreed that this bid constitutes and offer, which when accepted in writing by the St. Croix Chippewa Housing Authority is subject to terms and conditions of such acceptance and will constitute a valid and binding contract between the undersigned and the St. Croix Chippewa Housing Authority.

It is understood and agreed that we have the St. Croix Chippewa Housing Authority specifications shown or referenced in the bid and that this bid is made in accordance with the provisions of such specifications. By our written signature on this bid, we guarantee and certify that all items included in this bid meet or exceed any and all such specifications.

We verify that all information contained in this bid is truthful to the best of our knowledge and belief. We further certify that we are duly authorized to submit this bid on behalf of the firm and that the firm is ready, willing and able to perform or deliver if awarded the contract.



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The laws of the St. Croix Chippewa Housing Authority of Wisconsin will govern any agreement relating to the provision of goods and services contemplated by this bid. In addition, the service provider under such an agreement will comply with all applicable laws, regulations, and policies of the St. Croix Chippewa Indians of Wisconsin.

We agree that our bid will remain firm for a period of up to 120 days in order to allow the St. Croix Chippewa Housing Authority of Wisconsin adequate time to evaluate the qualifications submitted.

MANDATORY PAGE

BID FORM

The following required services/items shall be provided according to the solicitation conditions contained herein.

PRICING INFORMATION:

Total Estimated Cost: _____

Return the following documents with your bid. If Bidder fails to provide these documents with their bid, their bid will be considered non-responsive and will not be considered.

- W-9 Form
- Certificate of Insurance
- Acknowledgement of any Addenda



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- All Mandatory Pages Contained Herein

MANDATORY PAGE

BID SIGNATURE AND CERTIFICATION

I/We certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I/We understand collusive proposing is a violation of State and Federal law. I/We certify that we have not been barred from contracting with a unity of Local, State, Federal, or Tribal Government. No officer, employee or agent of the St. Croix Chippewa Housing Authority or any other Bidder has interest in said bid and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so. I/We agree to all conditions of the bid and certify that I/We am/are authorized to sign this bid for the Bidder.

****State of Incorporation:** _____

(Please circle one): Individual – Partnership – Company – Corporation

Federal Tax Identification Number (FEIN): _____



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(Business Name)

(Business Address)

(City)

(State)

(Zip Code)

(By Printed Name and Signature)

(Title)

(Witness Signature)

(Title)

(Telephone Number)

(Email)

(Date)

MANDATORY PAGE

REFERENCES

Please list three (3) references that you have completed similar work, serviced or supplied similar products to within the last twelve (12) months.

(1)

Entity: _____

Address: _____

Contact Name: _____

Telephone Number: _____ Email: _____

(2)

Entity: _____

Address: _____



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Contact Name: _____

Telephone Number: _____ Email: _____

(3)
Entity: _____

Address: _____

Contact Name: _____

Telephone Number: _____ Email: _____

TERMS & CONDITIONS

INDIAN PREFERENCE (NATIVE AMERICAN PREFERENCE)

It is the policy of the Tribe to develop and operate projects with Indian Preference, as provided in the Indian Preference requirements of Section 7(b) of the Indian Self Determination and Education Act. To the greatest extent feasible, preference shall be given to the Tribe's organizations and St. Croix Chippewa Tribal-owned economic enterprises in the award of all contracts and subcontracts. Indian Preference applies not only on-site, or within the Tribe's service area, but it may also apply to contracts with firms that operate outside of these areas.

ASSISTANCE TO SMALL, MINORITY, AND WOMEN-OWNED BUSINESSES

Prime contractors, when subcontracting is anticipated, are required to make good faith efforts to ensure those small businesses and minority owned-businesses, women's business enterprises, and individuals or firms located within or owned in substantial part by persons residing in the area of a Tribal project are used when possible. Such efforts shall include, but shall not be limited to:

- (a) Include such firms, when qualified, on solicitation mailing lists;
- (b) Encouraging their participation through direct solicitation of bids or proposals whenever they are potential sources;



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- (c) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by such firms;
- (d) Establishing delivery schedules, where the requirement permits, which encourage participation by such firms;
- (e) Using the services and assistance of the Small Business Administration, the Minority Business Development Agency, and the Department of Commerce.

BONDING REQUIREMENTS

A bid guarantee from each bidder equivalent to five percent (5%) of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

A performance bond on the part of the contractor for 100 percent (100%) of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor’s obligations under such contract.

A payment bond on the part of the contractor for 100 percent (100%) of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

RECEIPT AND HANDLING

At time of receipt at the St. Croix Chippewa Housing Authority Procurement Division, all bids will be recorded showing date and time of delivery.

Bids must be submitted to George Reynolds via email at georger@stcroixojibwe-nsn.gov by **August 28, 2026 at 3:00 PM.**

Any bids received after the due date and time (late bids) will not be considered.

BID AWARD

The bid award will be made to the most responsive, responsible Bidder solely in accordance with the criteria set forth in the bid. The St. Croix Chippewa Housing Authority will be the sole judge of acceptability of any products/services offered.

BID GUARANTEE

This bid shall be firm for at least one hundred and twenty (120) days after the latest time specified for submission of bids and thereafter until written notice is received from the Bidder.



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SUBSTITUTIONS

No substitutions, additions, or cancellations are permitted unless all such requests are submitted in writing and approved by the St. Croix Chippewa Housing Authority. Requests for substitutions will be reviewed by the St. Croix Chippewa Housing Authority and approval may be given by the St. Croix Chippewa Housing Authority at its sole discretion.

WORKMANSHIP

Items shall be manufactured according to the highest traditions of the industry and shall meet all minimum commercial standards of quality. The St. Croix Chippewa Housing Authority shall be the sole judge of acceptable products. Unacceptable products will be rejected and suitable price adjustments made. When the St. Croix Chippewa Housing Authority determines a Bidder's bid to be unacceptable, such Bidder shall not be afforded an additional opportunity to supplement its bid.

RESERVED RIGHTS

The St. Croix Chippewa Housing Authority reserves the right at any time and for any reason to cancel this Request for Proposals, to reject any or all bids, or to accept an alternate bid. The St. Croix Chippewa Housing Authority reserves the right to waive any immaterial defect in any bid. **Unless otherwise specified by the Bidder, the St. Croix Chippewa Housing Authority has no less than one hundred and twenty (120) days to accept.** The St. Croix Chippewa Housing Authority may seek clarification from a Bidder at any time and failure to respond promptly is cause for rejection. The St. Croix Housing Authority may require submission of best and final offers.

INCURRED COSTS

The cost for developing the bid is the sole responsibility of the Bidder. The St. Croix Chippewa Housing Authority will not provide reimbursement for such costs.

FULL PRICING AND CONTINGENCIES

The St. Croix Chippewa Housing Authority shall hold the successful Bidder to their bid pricing. Additional charges for contingencies discovered by the vendor at any time after the date of opening this bid will not be considered by the St. Croix Chippewa Housing Authority.

RECOURSE FOR UNSATISFACTORY MATERIALS

All payment shall be contingent upon the St. Croix Chippewa Housing Authority inspection and satisfaction with product or completed work. Any defective work or materials, non-conformance to bid



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specifications, damaged materials, or unsatisfactory installation shall be corrected by the Bidder to the St. Croix Chippewa Housing Authority satisfaction at no additional charge.

OSHA REQUIREMENTS

The Occupational Safety and Health Act of 1970 (OSHA) and the St. Croix Chippewa Indians of Wisconsin's Occupational Safety and Health Program Act of 2002, 6 HCC Section 8 "guarantees workers the right to a safe and healthful workplace." Under Section 5 (a)(1) of the OSHA Act, the employer must "furnish to each of his employees' employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm to his employees." There are times when the St. Croix Chippewa Indians of Wisconsin must hire entities and individuals (contractors) to perform services. To this end, contractors hired by the St. Croix Chippewa Indians of Wisconsin must perform their duties in a manner that is compliant with all state, federal and tribal health and safety laws and regulation and industry guidelines, including, but not limited to those set forth by: OSHA and related regulations, the Safety Inspection and Education Act, the Health and

Safety Act, the Centers for Disease Control, American Industrial Hygiene Association, the American Council of Governmental Industrial Hygienists, the Environmental Protection Agency, and the Department of Transportation.

FORCE MAJEURE CLAUSE

All parties shall not be liable under the provisions of the contract for damages on account of strikes, lockouts, accidents, fires, inclement weather, delays of common carriers, acts of God, detrimental government actions, state of way, or any other causes beyond the control of the parties.

TAXES

The St. Croix Chippewa Housing Authority is exempt from paying Wisconsin Use Tax, Wisconsin Retailers Occupation Tax, and Federal Excise Tax.

PAYMENTS

The Bidder shall furnish the St. Croix Chippewa Housing Authority with an itemized invoice. Bidder shall be compensated for performance of the project and/or delivery of purchased item(s) on the basis, in the manner, and at a time specified on the attached documentation.

BIDDER RESPONSIBILITIES



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The selected Bidder will be requested to assume responsibility for all services offered in this bid. The St. Croix Chippewa Housing Authority will consider the selected Bidder to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. Any contract resulting from the bid may not be assigned, in whole or in part without written consent of the St. Croix Chippewa Housing Authority. If the Bidder attempts to make such an assignment without the written consent of the St. Croix Chippewa Housing Authority, the Bidder shall nevertheless remain legally responsible for all obligations under the contract.

INTERPRETATION OR CORRECTION OF REQUEST FOR PROPOSALS

Bidders shall promptly notify George Reynolds, via email at georger@stcroixojibwe-nsn.gov, of any ambiguity, inconsistency, or error, which they may discover upon examination of the request for proposals. Interpretations, corrections, and changes to the request of proposals will be made by addendum. Any interpretations, corrections, or changes made in any other manner will not be binding.

COMPLIANCE WITH LAWS

The Bidder hereto covenants and agrees to comply with all applicable federal, state, tribal, and local laws, codes, ordinances, rules and regulations. Failure to comply with the terms of this provision shall

constitute a breach of contract and permit the St. Croix Chippewa Indians of Wisconsin to terminate this request of proposals in accordance with the terms of the St. Croix Chippewa Indians of Wisconsin provisions stated herein.

TERMINATION

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The St. Croix Chippewa Housing Authority will give written notice of unsatisfactory performance and the Bidder will be allowed fourteen (14) days to take corrective action and accomplish satisfactory control. If at the end of the fourteen (14) days, the St. Croix Chippewa Housing Authority deems the Bidder's performance still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellations shall not limit the St. Croix Chippewa Housing Authority right to seek any other remedies allowed by law. The successful Bidder will agree that the resulting contract is made subject to available budgetary appropriations and shall not create any obligation on behalf of the St. Croix Chippewa Housing Authority in excess of such appropriations. In the event that no funds or insufficient funds are appropriated and budgeted, the contract shall terminate without penalty or expense to the St. Croix Chippewa Housing Authority fourteen (14) days after written notification of termination from the St. Croix Chippewa Housing Authority.

REJECTION OF BID, WAIVER OR IRREGULARITIES



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St. Croix Chippewa Housing Authority reserves the right to reject any or all bids, to waive irregularities, and to accept that bid which is considered to be in the best interest of the St. Croix Chippewa Housing Authority. Any such decision shall be considered final.

MILESTONES

In some projects, milestones will be considered in making the award and the bidders shall state, in the spaces provided, expected milestones. Failure to meet said milestones without prior consent of the Procurement Manager will be considered breach of faith.

INSURANCE

The successful Bidder shall maintain for the duration of the contract and any extensions thereof, at Bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Wisconsin that are acceptable to the St. Croix Chippewa Housing Authority, which generally requires that the company, or companies, be assigned a Best's Rating of A or higher with a Best's financial size category of Class XIV or higher, in the following types and amounts:

- a) Commercial General Liability in a broad form, to include, but not limited to, coverage for the following where exposure exists: Bodily Injury and Property Damage, Premises/Operations, Independent Bidders, Products/Completed Operations, Personal Injury and Contractual Liability; limits of liability not less than:
 - 1. \$1,000,000 per occurrence and \$2,000,000 in aggregate;
- b) Business Auto Liability to include, but not be limited to, coverage for the following where exposure exists: Owned Vehicles, Hired and Non-Owned Vehicles and Employee Non-Ownership; limits of liability not less than:
 - 1. \$1,000,000 per occurrence combined single limit for: Bodily Injury Liability and Property Damage Liability;
- c) Workers' Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$100,000 for each incident.
- d) Professional Liability Insurance with \$1,000,000 per occurrence and \$1,000,000 in aggregate.

EVIDENCE OF INSURANCE

The successful Bidder agrees that with respect to the above-required insurance that:



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- a) The St. Croix Chippewa Housing Authority shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;
- b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;
- c) The St. Croix Chippewa Housing Authority shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;
- d) Subcontractors, if any, comply with the same insurance requirements. In addition to being named as an additional insured on the Certificate of Insurance, each liability policy shall contain an endorsement naming the St. Croix Chippewa Housing Authority as an additional insured. A copy of the endorsement shall be provided to St. Croix Chippewa Housing Authority along with the Certificate of Insurance; and have St. Croix Chippewa Housing Authority named as an additional insured and the address for certificate holder must read exactly as:

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- e) Insurance Notices and Certificates of Insurance shall be provided to:
St. Croix Chippewa Housing Authority
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Acceptance or approval of insurance shall in no way modify or change the indemnity or hold harmless clauses in this agreement, which shall continue in full force and effect.

INDEMNIFICATION

The Bidder shall indemnify and hold the St. Croix Chippewa Housing Authority harmless from any claims, actions, and liabilities arising from any breach of the contract, or otherwise arising in connection with the Bidder's performance of the contract, unless and if only caused by the wrongful act or gross negligence of an employee or other agent of the Tribe. If any employee of the Bidder is sued based on any cause of action, the Tribe shall have the right to defend such actions on behalf of it. Bidder agrees to defend itself and fully cooperate with the defense of the Tribe. Bidder shall pay for the cost of the Tribe defending a lawsuit as well as any liability incurred by the Tribe pursuant to this



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section. In addition, the Bidder agrees to indemnify, save harmless and defend the St. Croix Chippewa Housing Authority, their agents, servants, and employees, and each of them against and hold them harmless from any and all lawsuits, claims, demands, liabilities, losses, and expenses, including court costs and attorney's fees, for or on account of any injury to any person, any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by the contract. The foregoing indemnity shall apply except is such injury, death, damage cause directly the willful and wants conduct of the St. Croix Chippewa Housing Authority, their agents, servants, or employees, or any other person indemnified hereunder.

CHOICE OF LAW AND VENUE

The Bidder agrees that this bid has been executed and delivered on sovereign St. Croix Chippewa Indians of Wisconsin lands and that their relationship and any and all disputes, controversies or claims arising under this proposal or any resulting contract shall be governed by the laws principles. The Bidder further agrees that the exclusive venue for all such disputes shall be the St. Croix Chippewa

Indians of Wisconsin Tribal Court, Webster, Wisconsin, and the Bidder hereby consent to the personal jurisdiction thereof.

RELATIONSHIP OF PARTIES

The parties to any agreement agree that the successful Bidder is an independent business/person or corporation and that the relationship created by any agreement is that of an Independent Contractor. No agent, employee, or servant of the Bidder shall be deemed to be an employee, agent, or servant of the Tribe. The Bidder is not authorized to bind the Tribe to any agreement or act on the behalf of the Tribe in any way other than perform the scope of services or supply of goods and shall not represent to any person or otherwise purport to be so authorized.

NO EMPLOYMENT RIGHTS OR BENEFITS

The Bidder is not an employee of the St. Croix Chippewa Housing Authority and is not entitled to the benefits provided by the St. Croix Chippewa Housing Authority to its employees, including, but not limited to commendation, insurance, unemployment insurance, group insurance and pension plan. No right, preference, or interest conferred upon employees of the St. Croix Chippewa Indians of Wisconsin by the Employment Relations Act of the Nation, or any source, whatsoever, shall apply to the Bidder. The Bidder shall not be entitled to any such right, preference, or interest and shall have no right to utilize any grievance procedure or any other procedural right provided thereby. The Bidder shall be entitled to only such rights, preferences, or interests as may be specifically conferred in the agreement



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or by the laws of the St. Croix Chippewa Indians of Wisconsin, which are generally applicable to independent service contractors with the Tribe.

BIDDER TAX AND RECORD KEEPING RESPONSIBILITIES

Both the St. Croix Chippewa Housing Authority and the Bidder will recognize and agree that the Bidder is and shall be treated as an Independent Contractor for all purpose under the laws of the St. Croix Chippewa Housing Authority and any and all other applicable tax laws.

COMPLIANCE WITH DRUG POLICY

Bidder shall abide by the Tribe's Drug and Controlled Substance Policies and Procedures and agrees to submit to testing pursuant to the Drug Policies and Procedures. The contract shall immediately terminate upon positive test result of the Bidder for a drug or controlled substance in accordance with the Drug Policies and Procedures. No Bidder shall be eligible to enter into a contract with the Tribe during any period where Bidder is ineligible by the Tribe in accordance with Drug Policies and Procedures.

VENDOR LICENSING

If the successful Bidder is subject to comply with the St. Croix Chippewa Indians of Wisconsin's vendor licensing requirements and fails to fulfill such requirements, the contract will be voidable by the Tribe.

NON-WAIVER OF SOVEREIGN IMMUNITY

Nothing contained in contract or any amendments hereinafter shall in any manner be construed or deemed a waiver of the sovereign immunity of the St. Croix Chippewa Housing Authority, except that the Tribe agrees it shall make the payment for goods and services provided under contract in accordance with its terms upon satisfactory performances by the Bidder of its obligations hereunder. This limited waiver pertains to payment of goods and services delivered in strict accordance with the contract and to no other claims or cause of action whatsoever, whether or not arising under or in any way connected with the contract. This limited waiver is personal to the successful Bidder and is non-assignable. Commencement of any action by the Tribe against the successful Bidder shall not constitute consent to any countersuit by the successful Bidder exceeding the scope of this limited waiver. Nothing in this section shall give the successful Bidder recourse to collect any assets held in trust for individual members of the Tribe, including assets credited to the trust accounts for minors or legally incompetent persons. Bidder will agree that if they receive a judgment against the Tribe for goods or services rendered, they will not be able to collect from the above indicated assets.

NON-DISCLOSURE



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The Bidder within the scope of work may receive confidential information, either in written form or by observation and agrees that any such information or access shall be kept confidential and shall not disclose or reveal it to any person other than to its representatives who are involved in the project. Bidders and their representatives agree to maintain confidential information as confidential and not to disclose or reveal it to any other person not associated with the project.

MANDATORY PAGES

All mandatory pages must be included and must be signed by a person authorized to legally bind the company. **FAILURE TO INCLUDE THE MANDATORY PAGES WILL RESULT IN THE REJECTION OF YOUR SUBMISSION.**

FAIR EMPLOYMENT PRACTICES

All bids shall be subject to the provisions of St. Croix Chippewa Indians of Wisconsin Statutes relating to prohibition of discrimination in employment. This provision shall be applicable and incorporated as part of any contract or bid award.

DEBARMENT AND SUSPENSION

The St. Croix Chippewa Housing Authority reserves the right to cancel the contract with any federally or tribal debarred bidder or a Bidder that is presently identified on the list of parties excluded from Federal, State or Tribal procurement and non-procurement contracts.

ANTI-KICKBACK CLAUSE

The Contractor hereby agrees to adhere to the mandate dictated by the Copeland "Anti-Kickback" Act which provides that each Contractor or sub grantee shall be prohibited from inducing, by any mean, any person employed in the completion of work, to give up any part of the compensation to which they are otherwise entitled.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION COMPLIANCE

The Bidder agrees to abide by the requirements or the following as applicable: Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d-1 et seq., and 31 CFR § 22; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 764; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and 31 CFR § 28; and Age Discrimination Act of 1975, 42 U.S.C. 6101 et seq., and 31 CFR § 23. The Bidder agrees not to discriminate in its employment practices, and will render services under the contract and any contract without regard to race, color, religion, sex, national origin, veteran status, political affiliation or disabilities. Any act of discrimination committed by the Bidder, or failure to



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comply with these statutory obligations when applicable shall be grounds for termination of the contract.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. 3701-3708)

Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

FAIR LABOR STANDARDS ACT (FLSA)

Contractors must comply with the Fair Labor Standards Act (FLSA) and all other labor laws applicable to the company/entity and industry.

BID ADDENDUMS

St. Croix Chippewa Housing Authority reserves the right to addend or amend the bid prior to the date of bid submission.

BID WITHDRAWAL

Prior to the bid due date, a submitted bid may be withdrawn by submitting a written request to the email address named herein. A person authorized to sign for the Bidder must sign all such requests.

CONTRACT

St. Croix Chippewa Housing Authority reserves the right to add provisions to the contract to be consistent with the successful Bidder's offer and to negotiate with the successful Bidder other additions to, deletions from, and/or changes in the language in the audit contract. Provided however, that no such addition, deletion or change in the audit contract language would, in the sole discretion of the St. Croix Chippewa Housing Authority and its legal counsel, affect the evaluation criteria set forth



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herein, or give the successful Bidder a competitive advantage. Any contract with the St. Croix Chippewa Housing Authority will provide for St. Croix Chippewa Housing Authority governing law and jurisdiction. The contract will not waive the sovereign immunity of the St. Croix Chippewa Housing Authority, and will require compliance with all St. Croix Chippewa Indians of Wisconsin laws, ordinances, regulations and procedures, including the Tribal Employment Rights Ordinance.

Prior to award, the winning Bidder may be required to enter into discussions with St. Croix Chippewa Housing Authority to resolve any differences before an award is made. These discussions are to be finalized and all exceptions resolved within one (1) week of notification. If not, this could lead to rejection of the Bidder's bid and to discussion being initiated with the subsequent highest scoring Bidder.

CONFLICT OF INTEREST

If any Bidder has any existing client relationship that involves the St. Croix Chippewa Housing Authority that would prevent either from being objective, the Bidder must disclose such relationship. The Bidder will disclose any professional or personal financial interest, which could be a possible conflict of interest in representing the St. Croix Chippewa Housing Authority. The Bidder shall further disclose any arrangements to derive additional compensation from various investment products, including financial contracts.

ETHICS IN PUBLIC CONTRACTS

By submitting their bids, all Bidders certify that their bids are made without collusion or fraud. Nor that they have not offered or received any inducements from any other Bidder or sub-Bidder in connection with their bids. In addition, that they have not offered or provided any St. Croix Chippewa Indians of Wisconsin employee or elected official having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value.

CONFIDENTIALITY REQUIREMENTS AND PUBLIC INFORMATION DISCLOSURE

The staff members that are assigned by the successful Bidder to this project may be required to sign a non-disclosure statement.

CANCELLATION OF BIDS

St. Croix Chippewa Housing Authority may cancel the bid or reject bids at any time prior to an award, and is not required to furnish a statement of the reason why a particular bid was not deemed to have the best value to the St. Croix Chippewa Housing Authority. The Tribe shall not be liable for any losses incurred by the Bidders throughout this process.



St. Croix Chippewa Housing Authority
4456 Sate Road 70
Webster WI 54893

DIRECTIONS FOR SUBMISSION SUBMITTAL

Submit only one (1) bid; multiple bids will not be accepted.

Electronic bids will be accepted.

Qualified individuals or firms are to submit **one (1) copy** of the completed bid and supported documentation to:

St. Croix Chippewa Housing Authority

George Reynolds Email: georger@stcroixojibwe-nsn.gov

4456 State Road 70

Webster, WI 54893

All data and documentation submitted as part of this bid shall become the property of the St. Croix Chippewa Housing Authority. Bids must be received by **August 28th 2026 at 3:00 PM (CST)**. It is the responsibility of the Bidder to ensure that the bids are received on time.

Absolutely no bid will be accepted after the time specified. Late bids shall be rejected. The St. Croix Chippewa Housing Authority does not prescribe the method by which bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of reason, in the transmission of bids.

END OF DOCUMENT



St. Croix Chippewa Housing Authority
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