



St. Croix Chippewa Indians of WI

Job Vacancy Posting

Join a team where your work directly impacts the strength, culture, and future of our community!

Position Title: Staff Attorney

Department: Legal

Location: Hybrid (Tribal Center/Remote)

Employment Type: Full time, Exempt

Compensation: DOQ

Date Posted: 5/29/2026

Position Summary

Under the supervision of the General Counsel, the Staff Attorney shall provide legal advice, representation, legal research, drafting, and collaboration to the Tribal Council and department directors on a variety of matters involving day-to-day operations of the Tribal Government, its agencies, and its enterprise.

What You'll Do

- Provide legal counsel and support to Tribal Council, departments, and tribal entities on a variety of legal matters;
- Assist with prosecution matters in the St. Croix Tribal Court;
- Draft, review, and revise tribal legislation, resolutions, codes, policies, contracts, and other legal documents;
- Conduct legal research and prepare memoranda, opinions, and recommendations;
- Support the development and implementation of tribal governmental and regulatory programs;
- Provide guidance on matters involving employment, taxation, environmental, gaming, civil regulation, and related legal issues;
- Review and assist with personnel policies, procedures, and employment-related matters to ensure legal compliance;
- Represent and advocate for the Tribe's legal interests while performing other related duties as assigned.

Work Environment & Physical Requirements

- Typical office environment;
- Requires extensive sitting with periodic standing and walking;
- Requires significant use of computer, phone, and general office equipment;
- Needs ability to communicate effectively through reading, writing, and speaking in-person, by telephone, or via email; and
- Off-site travel by vehicle or air.
- Willing to work evenings, weekends, or holidays when the need arises.

What We're Looking For (Minimum Qualifications)

- Graduate from an ABA accredited law school;
- Wisconsin licensed attorney in good standing;
- Thorough knowledge of, and commitment to, professional ethics;
- Ability to work independently and exercise initiative;

- Interest in, and familiarity with, tribal and federal Indian law;
- Graduate-level proficiency in legal research and writing with strong word processing skills;
- Proficiency in Word and other word processing and document preparation programs;
- Excellent interpersonal and organizational skills;
- Skilled in conflict resolution and team building;
- Effective presentation, verbal, and written communication skills;
- Must be professional when dealing with parties and the general public;
- Valid state driver's license and able to meet minimum insurance requirements for the use of Tribal vehicles; and
- Ability to pass comprehensive background check.

Preferred Qualifications

- Three to five years of experience working on behalf of tribes, tribal organizations, and/or, tribal members;
- Demonstrated commitment to Indian affairs as shown through significant experience working with tribes or in Indian affairs;
- Knowledge of, and commitment to, tribal sovereignty;
- Knowledge of federal, state, and tribal law, the Constitution and By-Laws of the St. Croix Chippewa of Wisconsin, and its ordinances, codes, and all other laws governing the Tribe;
- Civil and criminal courtroom experience either in state, federal, or tribal courts.
- Knowledge of Ojibwe traditions and customs.

Supervision

- Reports to: General Counsel
- Supervises: May provide oversight or supervision to Legal Department staff, depending on organizational needs and qualifications.

Why Join St. Croix?

We offer meaningful work that supports our community, along with competitive benefits designed to support your health, financial well-being, and work-life balance. Please visit our Human Resources page to review our excellent benefits offered at <https://stcroixojibwe-nsn.gov/government/human-resources/>.

Additional Information

Native American preference applies in accordance with P.L. 93-638.

Employment offers are contingent upon successful completion of all pre-employment requirements. All positions require a pre-employment drug screening. Additional requirements, such as background checks and driver's record reviews, may apply depending on the position.

How to Apply

Apply online at: <https://stcroixojibwe-nsn.gov/home/employment-opportunities/>

Applications will be reviewed as received until the position is filled. Incomplete applications may not be considered. For any questions, please contact Human Resources at hr@stcroixojibwe-nsn.gov or (715) 349-2195 ext. 5134 or 5250.