



Employee Job Description		
Position Title: Carpenter		
Position ID #:		
Facility: St. Croix Tribal Construction		
Job Family: Construction	Comp Grade: 17.00	Status: Full-time

St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people centered, service excellence-focused and results oriented manner.

Position Summary: Provide opportunity for applicants with prior carpentry experience. Opportunity for applicants with desire to learn carpentry and construction practices.

Essential Functions:

- Remodel existing homes/build new residential homes

(Job Title) Job Duties:

- Perform various residential construction related tasks.
- Perform rough carpentry tasks.
- Exterior finishes, various siding, roofing, doors, windows, and accessories installation.
- Apply safe building practices.
- Any other duties assigned by supervisor

Note: The essential functions are intended to describe the general contents of and requirements of this position and are not intended to be an exhaustive statement of duties. Specific tasks or responsibilities will be documented as outlined by the incumbent's immediate manager.

Type of Supervisory Responsibilities: N/A

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Directly Reporting to: Project Manager

Matrix of INDIRECT Reporting: St. Croix Tribal Council

Scope and Complexity: Interacts with Site Supervisor/foreman and coworkers; must perform various assigned tasks for each day. Perform tasks in a safe and timely manner and have a willingness to learn along with a positive attitude.

Physical Demands/Environment Factors:

- Requires extensive walking, lifting and sometimes irregular bending.
- May be required to lift up to 50+ pounds.
- Requires use of different power tools to perform required tasks.
- Requires ability to work in various weather conditions.
- May require site to site travel.
- Must not be afraid of heights.

Minimum Qualifications

- Proficiency level typically gained through a combination of high school diploma, technical school or on-site training.
- Must demonstrate ability to learn and perform various assigned construction related tasks.
- Requires basic ability to read a tape measure along with simple math calculations.
- Requires skill in conflict resolution and team building.
- Must have demonstrated ability to work collaboratively with all levels of employees.
- Needs commitment to timeliness and attention to detail.
- Must have a valid driver’s license and must be insurable.

Preferred Qualifications:

- Preferably some residential construction experience
- Ability to operate skid steer or all-terrain forklift

Native American Preference Given in Accordance with P.L. 93-638 and Amendments

EEPID	Employee Printed Name	Employee Signature	Date
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Supervisor Printed Name	Supervisor Signature	Date
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*These are expected to be updated regularly as responsibilities come and go, and will be used to notify employee annually. All signatures are required.