

EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Post High School Education				
Post High School Education				

OTHER QUALIFICATIONS

Summarize special job-related skills and qualifications acquired from employment or other experience.

SPECIALIZED SKILLS

Check Skills/Equipment Operated

- PC
 WordPerfect
 Excel
 Microsoft Word
 PBX System
 Fax
 Calculator
 Aerial Lift
 Skidsteer
 ATV/Golf Cart
 Lawn Mower

Production/Mobile Machinery (List): _____

Other (List): _____

State any additional information you feel may be helpful to us in considering your application: _____

REFERENCES

1. _____ () _____
(Name) (Phone)

_____ (Address)

2. _____ () _____
(Name) (Phone)

_____ (Address)

3. _____ () _____
(Name) (Phone)

_____ (Address)

NOTE TO APPLICANTS: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? Yes No

A description of the activities involved in such a job or occupation is attached.

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			
Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			
Employer	Dates Employed		Work Performed
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Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.
