



Employee Job Description		
Position Title: Dentist		
Position ID #		
Facility: St. Croix Tribal Health Clinic		
Job Family: Health and Human Services	Comp Grade: Negotiable	Status: FT

St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people centered, service excellence-focused and results oriented manner.

Position Summary:

The Dentist will provide essential dental care for the St. Croix Tribal Health Clinic Dental Department under the direction of the Health Director. This position is responsible for making necessary decisions and resolving problems associated with patient care.

Essential Functions:

Essential functions include but are not limited to; to diagnose and treat diseases, injuries, and malformations of teeth and gums. Orders required tests for patient diagnoses and treatment. Will represent the St. Croix Tribal Health Clinic in a highly professional manner. Has the ability to establish positive communication with other departments. Demonstrates respect for patients and staff members. Understands oath of confidentiality with patients, and staff according to St. Croix Tribal Health Clinic policy and HIPAA rules and regulations.

Qualifications:

- DDS or DMD from an accredited Dental program. Must submit copy of degree or transcripts.
- Current active WI License to practice Dentistry.
- Valid Driver's License
- Must be able to pass background check
- Ability to write treatment plans.
- Must submit to an Alcohol/Drug screen test
- Must be responsible and dependable.

Preferred Qualifications:

- Experience with a Native American Tribal organization and/or not-for-profit agency desirable
- Culturally sensitive in working with Native American communities

Job Duties and Responsibilities:

- Provides dental health services to designated population in accordance with Indian Health Service and St. Croix Tribal Health Clinic Policies.
- Provides the Dental Health Director with information assistance in development, coordination, implementation and evaluation of the Tribal dental program.
- Ability to work effectively with others for timely job completion.
- Is responsible for supervision of facility dental staff when Dental Director is not present.
- Is responsible for implementation of facility dental activities in accordance with the Tribal dental program.
- Is advisor to the Dental Director on all matter pertaining to oral health.
- Administer anesthetics in keeping patient comfortable during procedures.
- Is responsible for acknowledgement of communications and submission of required reports.
- Uses masks, gloves and safety glasses for protection of infectious diseases, and reports any incidents of infection standards.
- Examines teeth, and gums using the necessary dental equipment, x-rays to evaluate, or other instruments to diagnose and plan the correct treatment plan for patient.
- Writes prescriptions for required medication for patient.
- Treats disease of salivary glands and their ducts.
- Performs dental care for patients with behavioral problems. Informs patients about good dental health practices.

Type of Supervisory Responsibilities: N/A

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Directly Reporting to: Dental Director, Tim Johnson

Matrix of INDIRECT Reporting: St. Croix Tribal Council and Health Director Jackie Lowe

Scope and Complexity:

Interacts with all levels of management and employees; often trusted with maintaining confidentiality and relaying highly sensitive messages, and appropriate application of business operations and practices.

Native American Preference Given in Accordance with P.L. 93-638 and Amendments

EEPID	Employee Printed Name	Employee Signature	Date
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Supervisor Printed Name	Supervisor Signature	Date
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*These are expected to be updated regularly as responsibilities come and go, and will be used to notify employee annually. All signatures are required.