



Employee Job Description			
Position Title:	Stocker		
Position ID #			
Facility:	Fourwinds Market		
Job Family:	Comp Grade:	Starting 9.50 (D.O.Q.)	Status: FT & PT

Position Summary:

Perform all functions as required as stocker at Fourwinds Market.

Essential Functions:

Assist in the operation of a profitable grocery store through use of impeccable customer service, quick and careful placement of product, and completion of other tasks as required.

Job Duties:

- Provide excellent customer service by greeting all customers, politely answering questions and always displaying a helpful and positive attitude.
- Clean aisle and shelving daily.
- Cleaning and maintaining work stations and surrounding areas.
- Fill and rotate stock while checking dates
- Any other duties assigned by supervisor.

Note: The essential functions are intended to describe the general contents of and requirements of this position and are not intended to an exhaustive statement of duties. Specific tasks or responsibilities will be documented as outlined by the incumbent's immediate manager.

Supervisory Responsibilities:

N/A

Directly Reporting to:

Manager on Duty

Matrix of INDIRECT Reporting

St. Croix Tribal Council

Type of Supervisory Responsibilities

N/A

St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people centered, service excellence-focused and results oriented manner.

Scope and Complexity:

Interacts with all levels of management and employees; often trusted with maintaining confidentiality and relaying highly sensitive messages, and appropriate application of business operations and practices.

Physical Demands/Environment Factors:

- Requires extensive periods of standing and walking.
- May be required to lift up to 50 pounds.
- Needs adequate visual acuity, ability to grasp and handle objects.
- Requires ability to frequently bend, kneel, and raises arms above head.

Minimum Qualifications

- Must be 15 years of age or older.
- Must be willing to work evenings, weekends and some holidays.
- Ability to read, write and communicate in English.
- Ability to follow direction as well as work independently.
- Must possess excellent customer service skills.
- Must understand food product dating.
- Must have commitment to timeliness and attendance.

Preferred Qualifications:

- Willing to work scheduled shifts and be dependable.

Native American Preference Given in Accordance with P.L. 93-638 and Amendments

EEPID	Employee Printed Name	Employee Signature	Date
-------	-----------------------	--------------------	------

Supervisor Printed Name	Supervisor Signature	Date
-------------------------	----------------------	------

*These are expected to be updated regularly as responsibilities come and go, and will be used to notify employee annually. All signatures are required.