



Employee Job Description		
Position Title: CDL Dump Truck Driver		
Position ID #		
Facility: St. Croix Tribal Transportation Facility – Primarily Off Site		
Job Family: EDC Construction	Comp Grade: DOQ	Status: FT

St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people-centered, service excellence-focused and results-oriented manner.

Position Summary: The St. Croix Chippewa Indians of Wisconsin, Construction Trucking Enterprise is seeking a professional dump truck driver to transport dirt, gravel, salt, asphalt, etc. on various construction sites in all weather conditions. The driver shall perform daily truck inspections, complete log sheets, and maintain a clean truck. The driver conducts all work in accordance with policies, procedures, and programs. Start times and the length of work day varies with occasional overtime.

Responsibilities:

- Transporting crushed rock, sand, gravel, salt, broken concrete, debris, asphalt, etc. to and from specified location. Verifying the types of materials being transported and ensuring that they do not exceed weight restrictions.
- Ensure materials are loaded correctly onto the dump truck.
- Inspecting the dump truck before and after every trip or as required by enterprise policy or contracted vendor policy, which includes checking the oil, gas and water levels as well as the lights and tires.
- Promptly reporting any accidents, injuries, or mechanical faults to management and or the appropriate authority.
- Complies with all aspects of truck maintenance, cleanliness, and repair in accordance with the guidelines specified by WI DOT and Mine Safety and Health Association (MSHA).
- Communicates regularly with St. Croix Tribal Construction Trucking/Excavation Foreman and Contracted Vendor Dispatcher to ensure that the delivery schedule is being followed and that any problems with traffic or site conditions are reported promptly.
- Maintains accurate driver logs.
- Ensure work is completed to quality standards and safety guidelines.
- Communicate and coordinate effectively with crew members, clients, and supervisors.
- Comply with safety policies and attend required safety training
- Daily, local travel is required.
- Performs other job-related duties as required or assigned.

Note: The responsibilities are intended to describe the general contents of and requirements of this position and are not intended to be an exhaustive statement of duties. Specific tasks or responsibilities will be documented as outlined by the incumbent's immediate manager.

Type of Supervisory Responsibilities: N/A

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Directly Reporting to: St. Croix Tribal Construction Trucking/Heavy Equipment Foreman

Matrix of INDIRECT Reporting: St. Croix Tribal EDC Executive Director & EDC Board

Scope and Complexity: Interacts with all levels of management and employees; often trusted with maintaining confidentiality and relaying highly sensitive messages, and appropriate application of business operations and practices.

Physical Demands/Environment Factors:

- Requires extensive driving, sitting, standing, and walking
- Physical exertion may be required, such as climbing, lifting, pulling, and twisting
- May be required to lift up to 50+ pounds
- Outdoor work in varied weather conditions with noise levels typical of equipment
- Needs adequate visual acuity, ability to grasp and handle objects
- Need the ability to communicate effectively through reading, writing, and speaking in person or on the telephone
- Will require daily off-site travel
- May require overnight travel

Minimum Qualifications

- High School Diploma or GED
- Valid Class A/B Commercial Driver's License (CDL)
- Valid Medical Examiner's Certificate – must pass DOT Physical
- Good Driving Record – for insurance eligibility
- Proven experience operating a standard dump truck
- Working knowledge of construction site safety, truck maintenance, and road safety regulations
- Excellent problem-solving skills.
- Exceptional customer service skills
- Effective communication skills
- Needs commitment to timeliness and attention to detail
- A background check is required

Native American Preference Given in Accordance with P.L. 93-638 and Amendments

The offer is conditional based on confirmation that the candidate meets all specific criteria required (background check, driver's insurability verification, references, identity verification, and other applicable requirements).