



Employee Job Description		
Position Title: General Laborer – Tiny Homes		
Position ID #		
Facility: Tribal Housing		
Job Family: Construction	Comp Grade: 17.00	Status: Full-time (40 hours)

St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people centered, service excellence-focused and results oriented manner.

Position Summary: The position provides the opportunity to learn and apply basic residential construction practices.

Essential Functions: Build new residential homes and perform various maintenance tasks on tribally owned properties.

Job Duties:

- Learn and perform various residential construction related tasks.
- Learn and perform rough carpentry tasks.
- Learn and apply exterior finishes; various siding, roofing, doors, windows and accessories installation.
- Learn and apply safe building practices.
- Any other duties assigned by supervisor

Note: The essential functions are intended to describe the general contents of and requirements of this position and are not intended to be an exhaustive statement of duties. Specific tasks or responsibilities will be documented as outlined by the incumbent’s immediate manager.

Type of Supervisory Responsibilities: N/A

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Directly Reporting to: Lead Carpenter

Matrix of INDIRECT Reporting: Project Manager, Housing Director

Scope and Complexity: Interacts with Site Supervisor/foreman and coworkers; must perform various assigned tasks for each day, perform tasks in a safe and timely manner, and have a willingness to learn along with a positive attitude.

Physical Demands/Environment Factors:

- Requires extensive walking, lifting and sometimes irregular bending.
- May be required to lift up to 50 pounds.
- Requires use of different power tools to perform required tasks.
- Requires ability to work in various weather conditions.
- May require site to site travel.
- Must not be afraid of heights.

Minimum Qualifications

- Proficiency level typically gained through a combination of high school diploma, technical school or on-site training.
- Must demonstrate ability to learn and perform various assigned construction related tasks.
- Requires basic ability to read a tape measure along with simple math calculations.
- Requires skill in conflict resolution and team building.
- Must have demonstrated ability to work collaboratively with all levels of employees.
- Needs commitment to timeliness and attention to detail.
- Must have a valid driver’s license and must be insurable.

Preferred Qualifications:

- Preferably some residential construction experience
- Ability to operate skid steer or all-terrain forklift

Native American Preference Given in Accordance with P.L. 93-638 and Amendments.

EEPID	Employee Printed Name	Employee Signature	Date
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Supervisor Printed Name	Supervisor Signature	Date
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*These are expected to be updated regularly as responsibilities come and go, and will be used to notify employee annually. All signatures are required.