

# Open Enrollment

November 20<sup>th</sup> – December 8<sup>th</sup>, 2023

Open Enrollment is your once-a-year chance to elect, waive, and/or adjust benefit coverages and add/drop dependents. Upon electing benefits, you will not be able to make changes until the next Open Enrollment period, unless you experience a qualifying life event.



#### **What to Expect**

Open Enrollment is your once-a-year chance to elect, waive, or adjust benefit coverages.

If you are happy with your current elections, then you don't need to do anything.



#### **Benefits**

Your benefits will simply roll over—except for FSAs.

Even if you don't plan to make changes, this is a great time to verify personal information and update beneficiaries and dependents.



### Changes

Outside of Open Enrollment, you cannot make changes during the year unless you have a qualifying life event like marriage, divorce, birth, adoption, and events that may change your dependent's status.

## **Benefit Contacts**

The Benefits Staff will be happy to mail or email you the forms necessary to complete your Open Enrollment changes.

Please reach out to your benefits contact if you would like to talk one-on-one about your benefit options.



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