



<b>Employee Job Description</b>	
<b>Position Title: Community Health Nurse</b>	
<b>Position ID#</b>	
<b>Facility: St. Croix Tribal Health &amp; Human Services</b>	
<b>Job Family: Health and Human Services</b>	<b>Comp Grade: Negotiable</b>
<b>Status: Full Time Position</b>	

**St. Croix Chippewa Indians of Wisconsin Leadership will strive to uphold the mission, vision, and values of the organization. They will serve as role models for staff and act in a people centered, service excellence-focused and results oriented manner.**

**Position Summary:**

The Community Health Nurse provides Health promotion and disease prevention services to the elders and persons with disabilities within the St. Croix Tribal Service area.

These services are provided primarily in the home, but are available in other locations within the community as requested by the patient.

**Community Health Services include:**

- Weekly, bi-weekly, or monthly home visits determined by the patient’s needs.
- Provide medication management.
- Provide medication delivery of non-narcotics or controlled medications From St. Croix Tribal Pharmacy
- Assist with scheduling medical related appointments.
- Assist with scheduling transportation to medical related appointment.
- Assist/monitor exercise programs.
- Wound Care when ordered by a provider.
- Assess home for safety needs and refer to housing to install any needed safety equipment.
- Assist patient with finding any needed resources or medication equipment.
- Continuously plans, organizes, manages and evaluates patient care needs and regularly communicates with their primary provider.
- Continuously plans, organizes, manages and evaluates patient care needs and updates patients individual Plan of Care accordingly.

**Position Qualifications:**

- Current License to practice Nursing in Wisconsin.
- Current CPR certification.
- Current driver’s license.



- Requires good driving record as will be traveling within the tribal communities and outside, using a Tribal fleet car.
- Must pass pre-employment drug testing.
- Ability to monitor patient confidentiality in accordance with HIPAA regulations.
- Knowledgeable of chronic and acute medical conditions, pharmacology, nutrition, lab test results, and health maintenance and wellness problems.
- Ability to teach patient, family, and care givers related to patient's individual medical diagnosis and needs.

### **Duties and Responsibilities:**

- Knowledge of the electronic health record.
- Experience working with Native Americans or education in cultural competency.
- Follows established standards of nursing practice and implements facility policies and procedures.
- Comes to work as scheduled and consistently demonstrates dependability and punctuality.
- Engages in appropriate actions during emergency conditions (e.g. weather, evacuation, post-disaster etc.).
- Attends and participates in continuing education programs.
- Attends staff meetings, in-services, and committee meetings as assigned.
- Ability to work independently with minimum assistance.
- Ability to exercise good judgement and discretion in applying program guidelines. Ability to follow or give medical instruction.
- Knowledge and ability to collect, analyze, and interpret health information to assess the patients needs and plan effective prevention strategies.
- Collaborates with the Community Health Team and Director of Nursing to plan, organize, and manage assigned caseload using the nursing process, theory, and standards of care based on the Nurse Practice Act and IHS mission goals.
- Ability to communicate with a wide variety of people in gaining support and cooperation within the communities.
- Ability to work effectively as a team member with our holistic healthcare model which includes collaboration with providers, with our clinic, and outside agencies to advocate on behalf of patients.

*Native American Preference Given in Accordance with P.L. 93-638 and Amendments*



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EEPID	Employee Name (Printed)	Employee Signature	Date
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Supervisor Name (Printed)	Supervisor Signature	Date
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Job descriptions are to be reviewed and updated annually by Position Supervisor.

Job duties are to be reviewed with employee as part of the annual evaluation and as position duties and responsibilities change.

All signatures are required.